



REGISTRATION CHECKLIST: 2023-24

1. Complete Registration Form and return to Diana at the front office.
2. Provide payment in the form of a cheque, Debit or e-transfer to: accounting@bcaschool.ca in the amount of \$500.00. This amount will be deducted from total tuition fees.
3. Provide payment of \$2600.00 for Capital Fee. Payment in the form of a cheque, Debit, MC/Visa or e-transfer to: accounting@bcaschool.ca.
4. Please provide a cheque dated June 1, 2024 in the amount of \$750.00 payable to Burlington Christian Academy for the GIFTS program. Upon successful completion of 35 volunteer hours in the academic year, this cheque will be shredded or returned to you. If you do not complete the required 35 volunteer hours, this cheque will be processed on June 1, 2024.
5. Please read the BCA Parent Handbook.
6. Please submit most recent report card and IEP/Psych. Evaluation if applicable.
7. Schedule a meeting with the Principal Mr. Lofthouse by contacting the office; office@bcaschool.ca. New students to BCA will need to meet with Mr. Lofthouse for final approval of admission.
8. Please contact Diana St. John at the office if you have any questions; office@bcaschool.ca or 905-639-7364.